**MINUTES**

**Unity in Sound Community Choir**

**Date: Tuesday 24th January 2023 at 19.30pm Location – Jane’s**

**Present: Megan (Chair), Jane (Vice), Leah (MD), Lesley (Treasurer), Kathy, Bridget, Wendy, Shelagh (Secretary).**

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| **Apologies: Karen, Gail.** | **Actioned by** |
| 1. **Previous Minutes:**   29th November2022 Minutes approved & signed by Chair. | **Megan** |
| 1. **Matters Arising from previous minutes**   \* Keyboard Case – Leah reported that the keyboard case recently bought, was too big for the car and was returned. The old bag has been repaired and Andy will be asked to research a different case.  \* Photos of Choir still to be arranged. Jen Larkin who had been proposed as the photographer has temporarily left choir.  \*Social Media – see later item  \* Events – see later item  \* Bank Finance – Barclays are still reminding of bank mandate change. Lesley will contact Barclays Mandate Team. Leah offered to communicate as she banks with Barclays & will step in if & when choir needs a seconder.  \* Members’ contact details – completed  \* Change half term date on previous minutes from 10th to 16th February.  \* Lesley will let Shirley (Key holder) know about holiday dates.  \* Storage – no change of when “Chicken shed” is to be vacated. Lesley asked that we go through box of papers held in storage – Shelagh will liaise with Lesley to arrange. | **Megan**  **Lesley/Leah**  **Jane**  **Shelagh**  **Lesley**  **Lesley/Shelagh** |
| 1. **MD Update- Leah**   Leah & Andy have finished arrangement for “Lift Me Up” – please encourage choir members to be positive about songs that we are singing. Score is finished ready for printing. All parts are ready for website.  Leah confirmed that we are re-working “Brown Eyed Girl” and “You Don’t Own Me” and would like choir to have learnt them by the time of our charity gig in June. However, despite a request from some Members to re-instigate the singing of Brown Eyed Girl, committee decided that the song be dropped. Leah will confer with Andy. | **Leah** |
| 1. **Events Update – Leah**   Charity gig for Rowcroft & Devon Air Ambulance. There are 39 members available for the suggested dates and a date was settled for 9th June.  Bridget will communicate with Church and inform them of our decision – The Church will also need to be booked for a practice on 1st June and dress rehearsal on 8th June.  We need to update posters for advertising & get updated photos (Still to be arranged).  Promote on Facebook, Instagram, Twitter, Website.  Jenny to start mentioning in Ipplepen & Denbury magazines.  Ticket sales. Church can only take 200. Lesley to Liaise with Jax  Cost of ticket to be £7 – use Ticket Source to buy.  Simon to be booked  Charities to be informed & use of logos to be approved  Raffle – to be arranged  Church to provide teas & Cakes  Ipple Tipple ’23 - Choir will not be able to perform at Ipple Tipple this year as Andy will be away. Shelagh to respond to Mike’s email.  We have promised a performance at The Hub possibly end June on a Thursday when choir are already gathered. Jane to make enquiry.  Teignmouth gig expected to be 22-29th July.  Gail requested that we perform in mid-December at an outside venue in Torquay. Committee requested that we need more detailed information before making a decision.    Village Hall Christmas gig in late December. | **Leah**    **Bridget**  **Karen**  **Lesley**  **Leah**  **Karen**  **All**  **Shelagh**  **Jane**  **All** |
| 1. **Finance**   Barclays bank signatory forms discussed in Matters arising.  Income currently held £13339.04 accumulative from September to August.  We currently have 47 members which brings in £9K pa.  Recruitment drive required.  Jen Larkin is still paying subs so reminder needs to be sent. Lesley or Karen to communicate.  Portable appliance testing PAT needs to be arranged.  Bridget requested a donation for the Church as payment for gig. | **Lesley**  **ALL**  **Lesley/Karen**  **Lesley/Leah**  **Bridget** |
| 1. **Press/Advertising Update**   Discussed in item 4 above |  |
| 1. **Social Media Update.**   Discussed in item 3 above |  |
| 1. **Any Other Business**   Jane has acquired sheet music from Sheena – she asked if we keep a master copy of all songs including ones we don’t sing – Leah confirmed.  Jane requested buying a plastic box for Gail who is responsible for keeping the music – confirmed  Shredder required?  Archive California Dreaming & Counting Stars.  Jane asked about responsibility for actions.  Jane has choir phone & is responsible for nonattendance.  Lesley to let Jane know about non-payers for her to contact by phone.  Shelagh will bring Tee Shirts for Kathy to store.  Shelagh suggested we survey the members to see why they leave but Leah felt it wasn’t necessary as 9:10 of members inform her directly as to the reasons why the leave – it’s mostly to do with circumstance, illness, moving home, finance or if they don’t like it then nothing is going to change their minds.  Shelagh also requested that occasionally we just sing rather than learn especially at a time when we break for a holiday. This suggestion was approved for when we are not in a learning period.  Meeting ended 9.30pm - Thank you to Jane for hosting the meeting. | **Jane**  **Ben**  **Jane**  **Lesley/Jane**  **Shelagh/Kathy** |
| **Date of Next meeting: Tues 14th March 2023** |  |