**MINUTES**

**Unity in Sound Community Choir**

**Date: Tuesday 25th April 2023 at 19.30pm Location – Jane’s**

**Present: Megan (Chair), Jane (Vice), Leah (MD), Lesley, Kathy, Bridget, Wendy, Shelagh (Secretary).**

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| **Apologies: Karen, Gail, Wendy** | **Actioned by** |
| 1. **Previous Minutes:**

14th March 2023 Minutes approved & signed by Chair. | **Megan** |
| 1. **Matters Arising from previous minutes**

Choir equipment is in new storage unit and Code for entry is 2131Emergency “What 3 Words” has been laminated and is available in register.Church Hall to be cancelled – Lesley confirmed.  | **Megan** |
| 1. **MD Update- Leah**

See Item 4 |  |
| 1. **Events Update – Leah**

**Charity Gig – 9th June** – After the King’s Coronation we request choir members to push sales for 9th June gig. Leah will keep encouraging All to sell tickets. Current sales through Ticket Source is now active. 60/150 have been sold. Help required from spouses and friends on the night to sell raffle tickets £1 per strip and walk-ins at £7.50 per ticket. Leah will ask Members for volunteers. Leah has arranged and confirmed Simon the sound engineer.Team required to collect risers from storage set up in Church on Thursday afternoon – with Church’s agreement. Cars to take 4 risers each – Megan, Jane, Karen, Shelagh. Bridget reports that junior choir use church 4.30 to 5.30. Rehearsal on Thursday 8th in Church – Bridget to confirm with Church. Hopefully risers will be in place to practise walking on. Bats and Charlie to be asked to help.Parking permissions need to be sought from Village Hall (Lesley), Surgery (Kathy) and The Wellington pub (Shelagh).  Timings – choir to arrive at Church Hall by 6pmDoors open 6.45pmStart 7.30pmInterval after 30-45 minutes Carnival Club providing alcoholic and light refreshments. Choir to be asked to bake cakes.Tea & coffee offered for a donation. Hampers – Jane & Kathy have organised hampers – Kathy brought example basket and Bridget offered to donate 5 to hold gifts. There will be a chocolate hamper, a pamper hamper, two alcohol hampers, an Italian hamper & a Family night in hamper. Sheets will be put out for members to donate gifts. Smaller gifts required to fit size of hamper. There will be a few other gifts such as a Fermoy’s gift voucher and general donations.Raffle tickets - Different coloured raffle ticket books to be bought and sold at £1 a strip. Robert & Richard have been volunteered. Raffle to be drawn after gig ends. Uniform – Choir T-Shirts, Jeans and Section shoes.Set list – Trio, Angels, Lift me up, Queen songs, Feeling Good, You don’t own me, Chasing cars, Put a little love, 500 Miles. Lean on me. This little light. **Social Media**Ticket Source now active and selling tickets. Rowcroft & Air Ambulance are carrying advert in their magazines. Local edition of the Advertiser will carry poster advertising gig. **Future Events**: **The Hub** - Sing out sheet required for Members to sign up. Date agreed on Thursday 6th July (rehearsal night) – The Hub to advertise event.Girls suggested we sing at The Maltings Festival, Osborne Park, Newton Abbot 20-22nd April 2024  | **Leah****Committee****Bridget** **Lesley/Jane/Shelagh****Kathy/Jane****Leah****Jane** |
| 1. **Finance**

 Funds held -£11,978.93p as at 21/4/23. Insurance needs to be paid. | **Lesley** |
| 1. **Press/Advertising Update**

Discussed in item 4 above. Kathy confirms posters are in Broadhempston Post Office.  | **Kathy** |
| 1. **Social Media Update.**

Discussed in item 4 above |  |
| 1. **Any Other Business**

Website - Leah enquired if website members section on the website is still required and it might be easier to use a storage site such as Dropbox or Google drive with enough storage to upload songs and lyrics. Our members section stores our music but the website itself probably rarely used by the members. This will dispense with the need to have IT help. Lesley can set members up through the user’s section but uploading the music is a specialist job. In the interim Leah adds new arrangements to WhatsApp but the songs disappear after a short while – consider extending period. Shelagh suggested we use an IT firm – but the expense might not be justified. Also consider using a college student for a small fee. No other business except need to discuss changing banks at next meeting.  Meeting ended 9.05pm.  |  |
|  **Date of Next meeting: Tues 5th September 2023 TBC**  |  |

**Signed by …………………………………………..**

**Date: …………………………………………………**